	U.S. Department of Homeland Security Immigration and Customs Enforcement Salt Lake City Field Office	Standard Operating Procedure (SOP)
Salt Lake City Field Office 287g Program & Las Vegas Metropolitan Police Department Agreement		

Issue:

This SOP was created to establish a process for an agreement between the Salt Lake City 287g Program and the Las Vegas Metropolitan Police Department (LVMPD). Guidelines not listed within this agreement are not to be used.

New Guidelines are effective the date of this signed document for LVMPD encounters/case processing.

Any questions regarding guidelines not listed or covered, please contact the ICE 287g Program Manager for clarification or guidance.

New Procedures Agreement:

- Any subject with a final order (B&B cases) are to be issued a detainer.
- All prior removals (reinstatements) are to be processed and issued a detainer.
- Any subject that is already in removal proceedings (Own Recognizes, Bond Outs, etc.) are to be issued a detainer. If they are on Alternatives to Detention, please recover the monitoring device so it can be returned to Enforcement Removal Operations (ERO).
- All Entry Without Inspections (EWIs) and out-of-status non-immigrants (including Visa Waivers) that have been charged with a felony, gross misdemeanor, misdemeanor, warrants from another jurisdiction (Out of State) or any crime that would be considered an Aggravated Felony or Crime Involving Moral Turpitude (CIMT) per the Immigration and Naturalization Act will be processed as Notices to Appear (NTAs) or Visa Waiver cases.
- Lawful Permanent Residents (LPRs) or in-status non-immigrants (including Visa Waivers) that do not have a removable conviction at the time of encounter are to use the "T" processing code. ERO will track the criminal cases. A detainer should not be placed.
- All EWIs and out-of-status non-immigrants (including Visa Waivers) that already have a felony conviction, drug related conviction, gross misdemeanor or misdemeanor conviction that qualifies as Aggravated Felony, CIMT or significant misdemeanor (Driving Under the Influence, Domestic Violence, etc.) will be processed as NTAs or Visa Waiver cases.
- LPRs and in-status non-immigrants (including Visa Waivers) will be processed as NTAs as long as the conviction is for a removable charge. Otherwise, use the "T" processing code.
- **All subjects arrested/booked for traffic warrants with no other criminal/immigration history are to use the "T" processing code. ERO will review and follow the cases. A detainer should not be placed.**


- All subjects will have their full criminal/immigration histories reviewed before any I-247 is issued. This will include any out of state or foreign criminal histories.
- Any subject that is on "On Supervision" will be handled on a case by case basis.
- Do not use processing code PD.
- Processing code NAR is to be used **ONLY** for United States Citizens.
- All "T" processing code encounters must have an A-number.
- Encounters for any Jane/John **DOE** need to be updated with the correct names and BIO information after their identities have been established by either a systems check or interview. Remember to include identifiers such as FBI, SCOPE, etc. in the correct fields in the system.
- The **LEAD COMMENTS** box should only have the current SCOPE number. Do not put multiple numbers or anything but the SCOPE number in this box. Do not leave this blank.
- If you have a subject that has an extensive history for minor offenses, please contact the ICE 287g Program Manager.
- All requests for detainers will **ONLY** be sent from assigned ICE email accounts.



Joseph Lombardo
Sheriff, Clark County
Las Vegas

3.7.19

Date



Robert M. Culley
Field Office Director
Salt Lake City

3/19/19

Date